



Welcome to Wentworth Institute of Technology!  
Please take a moment to read this important information for COF students.

**Important Dates to Remember for Spring 2021**

Event	Day	Date
University Opens	Monday	4-Jan-2021
MLK Holiday - No Classes	Monday	18-Jan-2021
<b>Classes Begin</b>	<b>Tuesday</b>	<b>19-Jan-2021</b>
<b>Last Day of Drop/Add</b>	<b>Tuesday</b>	<b>26-Jan-2021</b>
Census	Friday	12-Feb-2021
Presidents Day Holiday - No Classes	Monday	15-Feb-2021
Spring 2021 Final Exam Schedule Available to Students	Tuesday	23-Feb-2021
Summer 2021 Course Schedule Available to Students	Monday	1-Mar-2021
Incomplete Grades 'IC' Convert to 'F'	Tuesday	2-Mar-2021
Midterm Grades Due from Faculty - 3pm	Tuesday	2-Mar-2021
Midterm Grades Available on LeopardWeb - 9am	Wednesday	3-Mar-2021
<b>Last Day to Withdraw from Class with 'W' Grade</b>	<b>Tuesday</b>	<b>13-Apr-2021</b>
Patriots Day – No Classes	Monday	19-Apr-2021
Last Day of Classes	Tuesday	20-Apr-2021
Study Day	Wednesday	21-Apr-2021
Final Exam Period	Thursday - Friday & Monday - Tuesday	22-Apr-2021 - 23-Apr-2021 & 26-Apr-2021 -27-Apr-2021
Commencement	Saturday	1-May-2021
Final Grades due from Faculty - 12pm	Monday	3-May-2021
Final Grades post to LeopardWeb - 9am	Wednesday	5-May-2021

**\*Please note that cross-registered students may get permission from their home institutions' residence life office for early arrival/late departures if there is a conflict between the two institutions' schedules.**

**Add/Drop Period**

COF students wishing to add or drop a course must adhere to Wentworth's deadlines. The add-drop process for a cross-registered course involves both the host and home institution. The student must inform the Registrar office when dropping a course during the add/drop period. The Registrar Office will process the drop and contact the home Institution. **The process is not complete until both steps are taken.**

**Planning to Graduate this semester?**

Please note the due date of Wentworth's final grades. If your home institution has a different due date for final grades, please speak with your Wentworth instructor as soon as classes start to ask if they will be able to submit your final grade by that date. This is imperative, as it could interfere with your degree completion if this is not clarified ahead of time with your Wentworth instructor.

**For First Time Users**

Please follow the instructions on the email you received with your Wentworth Student ID Number from WIT Registrar's Office. This includes instructions on how to log into LeopardWeb for the first time.

**How to Access the Wentworth Institute of Technology Portal – "LeopardWeb"**

Go to: <https://my.wit.edu>

**Blackboard**

You can access Blackboard within the LeopardWeb portal by going to Academic Resources and clicking on the direct link to My Courses.

**Wentworth Institute of Technology Email**

You can access your Wentworth email account via the Portal. Check your email often since email is the primary mode of communication for all students, staff, and faculty at Wentworth.

**Wentworth Institute of Technology | Office of the Registrar**

Student Service Center – Williston Hall

Telephone: 617-989-4020 | [registrar@wit.edu](mailto:registrar@wit.edu)

<https://wit.edu/learning/registrar>